



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

March 1, 2024

Tommy W. Lee  
Department of the Air Force  
1800 Air Force Pentagon  
Washington, DC 20330-1800

Dear Tommy Lee,

The National Archives and Records Administration (NARA) acknowledges receipt of the Department of the Air Force's report on the loss of an electronic records management folder containing Security Container Check Records at Royal Air Force Base Mildenhall, United Kingdom.

According to the report, the records were accidentally deleted by a user. We understand that efforts were made to recover the records, but were unsuccessful because backup services were not available. We understand that to prevent future loss of records, efforts are underway to restore backup services and additional training will be provided to all unit staff.

Based on this information, NARA is satisfied with the actions Air Force has taken and considers this matter closed. If you have any questions regarding this matter, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government